

# Fees and Charges

2024/25



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# Planning and Building Control

Planning fees are set nationally by Government. For the latest planning fees please see:

[https://ecab.planningportal.co.uk/uploads/english\\_application\\_fees.pdf](https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf)

The new legislation for the change to the planning fees (Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulations 2023 (No. 1197) and a Planning Portal document with the forthcoming fees. The legislation also includes a schedule of the new table of scale of fees.

## To summarise:

- The new fees are from and including **6<sup>th</sup> December 2023**. The new fee does not affect any application submitted prior to this, however, if the applicant has not yet paid the fee (or cheque cleared) despite submitting the application documents, they will be liable for the higher fee.
- Application fees are increasing by 25% across the board, and 35% for major developments.
- The 'free go' is being removed and is no longer an exemption - Revocation of regulation 8 (exemptions – second application relating to development on same site etc.) and Revocation of regulation 9 (exemptions – application following withdrawal of earlier application or refusal of permission etc.). However, the exemption still exists for second applications on previous applications as per 2012 Fees Regulations within the 12-month rule, so these exemptions will phase out over the next year until 5<sup>th</sup> Dec 2024.
- The relevant period for non-determination for non-major applications is being reduced from 26 weeks to 16 weeks unless an extension of time has been agreed - Amendment of regulation 9A (refund of fees in relation to planning applications not determined within 26 weeks).
- There will be an annual increase of fees (the lower of - index linked or 10%) - New regulation 18A (annual increase of fees).

## Planning – Non-Statutory Fees

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pre-application charging - small	Each	£172.80	Inc.
Pre-application charging - medium	Each	£622.08	Inc.
Pre-application charging - major initial meeting	Each	£622.08	Inc.
Pre-application charging - major follow up meeting	Each	£311.04	Inc.
Pre-application charging - large major initial meeting	Each	£1,036.80	Inc.
Pre-application charging - large major follow up meeting	Each	£518.40	Inc.

## Community Infrastructure Levy (CIL)

### For Applications approved in 2023

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dwelling houses (excluding apartments)	per sq. m	£103.00	N/A
Apartments	per sq. m	£0	N/A
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£253.57	N/A
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£63.39	N/A
Community uses	per sq. m	£0	N/A
All other uses	per sq. m	£0	N/A

### For Applications approved in 2024

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dwelling houses (excluding apartments)	per sq. m	£110.56	N/A
Apartments	per sq. m	£0	N/A
Convenience retail (excluding neighbourhood convenience stores)	per sq. m	£272.14	N/A
Retail warehouse, retail parks, and neighbourhood convenience stores	per sq. m	£68.04	N/A
Community uses	per sq. m	£0	N/A
All other uses	per sq. m	£0	N/A

## Building Control

<b>TABLE A - New Housing - up to 300m<sup>2</sup> floor area</b>	<b>Plan Deposit Charge</b>		<b>Inspection Charge</b>		<b>Total Charge</b>	
Number of dwellings	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>
1	£165.37	£198.44	£436.42	£523.70	£601.79	£722.15
2	£226.02	£271.22	£604.29	£725.15	£830.31	£996.37
3	£297.67	£357.20	£767.51	£921.01	£1,065.18	£1,278.22
4	£369.34	£443.21	£886.74	£1,064.09	£1,256.08	£1,507.30
5	£446.51	£535.81	£981.67	£1,178.00	£1,428.18	£1,713.82
6	£523.69	£628.43	£1,103.21	£1,323.85	£1,626.90	£1,952.28
7	£545.74	£654.89	£1,178.47	£1,414.16	£1,724.21	£2,069.05
8	£567.80	£681.36	£1,374.09	£1,648.91	£1,941.89	£2,330.27
9	£589.84	£707.81	£1,569.74	£1,883.69	£2,159.58	£2,591.50
10	£595.36	£714.43	£1,783.90	£2,140.68	£2,379.26	£2,855.11
<b>TABLE A - New Housing - between 301m<sup>2</sup> &amp; 700m<sup>2</sup> floor area</b>						
Single dwelling - floor area to 500m <sup>2</sup>	£200.00	£240.00	£600.00	£720.00	£800.00	£960.00
Single dwelling - floor area between 501m <sup>2</sup> & 700m <sup>2</sup>	£200.00	£240.00	£800.00	£960.00	£1,000.00	£1,200.00

	Plan Deposit Charge		Inspection Charge		Total Charge	
	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT	Basic Charge	Inc. VAT
<b>TABLE B - Extensions to dwellings</b>						
Extension(s): Internal floor area not exceeding 5m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
Extension(s): Internal floor area over 5m <sup>2</sup> but not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36
Extension(s): Internal floor area over 40m <sup>2</sup> but not exceeding 60m <sup>2</sup>	£127.66	£153.19	£361.70	£434.04	£489.37	£587.24
Extension(s): Internal floor area over 60m <sup>2</sup> but not exceeding 80m <sup>2</sup>	£127.66	£153.19	£510.64	£612.77	£638.80	£765.96
<b>BLE B - Garages and Carports: Erection of detached or attached building or an extension to a dwelling</b>						
Garage/Carport, or both, floor area not exceeding 40m <sup>2</sup> in total and is intended to be used in common with an existing building & the conversion of an attached garage into a habitable room.	£200.00	£240.00	Inc.	Inc.	£200.00	£240.00
Where the garage extension exceeds a floor area of 40m <sup>2</sup> but does not exceed 60m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
<b>TABLE B - Loft Conversion: Formation of a room in roof space, including means of access thereto. Fees for lofts greater than 40m<sup>2</sup> are to be based on the cost of work</b>						
Erection of room in roof space with a floor area not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36

<b>TABLE C - Alterations to dwellings</b>	<b>Plan Deposit Charge</b>		<b>Inspection Charge</b>		<b>Total Charge</b>	
	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>
Installation of replacement windows and doors in a dwelling where the number of windows/doors does not exceed 20	£85.11	£102.13	Inc.	Inc.	£85.11	£102.13
Underpinning with a cost not exceeding £30,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Controlled electrical work to a single dwelling (not carried out in conjunction with work being undertaken that falls within table B)	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Renovation of a thermal element i.e. work involving recovering of a roof, replacement of a floor or renovation of an external wall to which L1b applies	£85.11	£102.13	Inc.	Inc.	£85.11	£102.13
Formation of a single en-suite bathroom/shower room or cloakroom within an existing dwelling (excluding electrical work)	£170.21	£204.25	Inc.	Inc.	£170.21	£204.25



	Plan Deposit Charge		Inspection Charge		Total Charge	
<b>s and new build – other</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>
Internal floor area not exceeding 10m <sup>2</sup>	£285.11	£342.13	Inc.	Inc.	£285.11	£342.13
Internal floor area over 10m <sup>2</sup> but not exceeding 40m <sup>2</sup>	£127.66	£153.19	£246.81	£296.17	£374.47	£449.36
Internal floor area over 40m <sup>2</sup> but not exceeding 80m <sup>2</sup>	£127.66	£153.19	£404.26	£485.11	£531.92	£638.30
Shop fit out not exceeding a value of £50,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
Replacement windows or doors	Based on estimated cost of work					

	Plan Deposit Charge		Inspection Charge		Total Charge	
<b>TABLE E - Standard charges for all other work not in tables A, B, C &amp; D</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>	<b>Basic Charge</b>	<b>Inc. VAT</b>
From £0 - £1,000	£93.62	£112.34	Inc.	Inc.	£93.62	£112.34
From £1,001 - £5,000	£204.26	£245.11	Inc.	Inc.	£204.26	£245.11
From £5,001 - £7,000	£212.77	£255.32	Inc.	Inc.	£212.77	£255.32
From £7,001 - £10,000	£225.00	£270.00	Inc.	Inc.	£225.00	£270.00
From £10,001 - £20,000	£72.50	£87.00	£225.00	£270.00	£297.50	£357.00
From £20,001 - £30,000	£85.00	£102.00	£300.00	£360.00	£385.00	£462.00

	<b>Plan Deposit Charge</b>		<b>Inspection Charge</b>		<b>Total Charge</b>	
From £30,001 - £40,000	£107.50	£129.00	£350.00	£420.00	£457.50	£549.00
From £40,001 - £50,000	£135.00	£162.00	£405.00	£486.00	£540.00	£648.00
From £50,001 - £75,000	£166.00	£199.20	£499.00	£598.80	£665.00	£798.00
From £75,001 - £100,000	£212.50	£255.00	£637.50	£765.00	£850.00	£1,020.00
Greater than £100,000	Charge individually assessed					

# Licensing

## Club Gaming/Club Machine Permits

Type of Fee	Unit of Charge	Charge per Unit	VAT
Club Gaming Permits: New Operator	Each	£200.00	N
Club Gaming Permits: Existing Operator	Each	£100.00	N
Club Gaming Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permit: New operator	Each	£200.00	N
Club Machine Permit: Existing operator	Each	£100.00	N
Club Machine Permits: If have club certificate under LA03	Each	£100.00	N
Club Machine Permits: Annual fee for Club Machine/Club Gaming Permit	Each	£50.00	N
Club Machine Permits: Copying permit	Each	£15.00	N
Club Machine Permits: Varying permit	Each	£100.00	N
Gaming Machine Permits: Annual Fee	Each	£50.00	N
Gaming Machine Permits: Change of name	Each	£25.00	N
Gaming Machine Permits: Copying permit	Each	£15.00	N
Gaming Machine Permits: New operator	Each	£150.00	N
Gaming Machine Permits: Existing operator	Each	£100.00	N
Gaming Machine Permits: Notification of intent to use 2 Gaming Machines	Each	£50.00	N
Gaming Machine Permits: Transfer licensed premises Gaming Machine Permit	Each	£25.00	N
Gaming Machine Permits: Varying Permit	Each	£100.00	N

## Gambling Act

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Regional Casino	Each	£15,000	N
Gambling Act Licence: Annual Fee - Regional Casino	Each	£15,000	N
Gambling Act Licence: Vary a Licence - Regional Casino	Each	£7,500	N
Gambling Act Licence: Transfer a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Reinstate a Licence - Regional Casino	Each	£6,500	N
Gambling Act Licence: Provisional Statement - Regional Casino	Each	£15,000	N
Gambling Act Licence: Application - Large Casino	Each	£10,000	N
Gambling Act Licence: Annual Fee - Large Casino	Each	£10,000	N
Gambling Act Licence: Vary a Licence - Large Casino	Each	£5,000	N
Gambling Act Licence: Transfer a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Reinstate a Licence - Large Casino	Each	£2,150	N
Gambling Act Licence: Provisional Statement - Large Casino	Each	£10,000	N
Gambling Act Licence: Application - Small Casino	Each	£8,000	N
Gambling Act Licence: Annual Fee - Small Casino	Each	£5,000	N
Gambling Act Licence: Vary a Licence - Small Casino	Each	£4,000	N
Gambling Act Licence: Transfer a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Reinstate a Licence - Small Casino	Each	£1,800	N
Gambling Act Licence: Provisional Statement - Small Casino	Each	£8,000	N
Gambling Act Licence: Converted Casino Premises - Annual Fee	Each	£3,000	N
Gambling Act Licence: Converted Casino Premises - Vary a Licence	Each	£2,000	N
Gambling Act Licence: Converted Casino Premises - Transfer a Licence	Each	£1,350	N
Gambling Act Licence: Converted Casino Premises - Reinstate a Licence	Each	£1,350	N
Gambling Act Licence: Application - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Bingo Premises	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Bingo Premises	Each	£1,750	N
Gambling Act Licence: Transfer a Licence - Bingo Premises	Each	£1,200	N

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Reinstate a Licence - Bingo Premises	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Bingo Premises	Each	£3,500	N
Gambling Act Licence: Annual Fee - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Adult Gaming Centre	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Adult Gaming Centre	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Adult Gaming Centre	Each	£2,000	N
Gambling Act Licence: Application - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Annual Fee - Betting Premises (Track)	Each	£1,000	N
Gambling Act Licence: Vary a Licence - Betting Premises (Track)	Each	£1,250	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Track)	Each	£950	N
Gambling Act Licence: Provisional Statement - Betting Premises (Track)	Each	£2,500	N
Gambling Act Licence: Application - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Annual Fee - Betting Premises (Other)	Each	£600	N
Gambling Act Licence: Vary a Licence - Betting Premises (Other)	Each	£1,500	N
Gambling Act Licence: Transfer a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Reinstate a Licence - Betting Premises (Other)	Each	£1,200	N
Gambling Act Licence: Provisional Statement - Betting Premises (Other)	Each	£3,000	N
Gambling Act Licence: Application - Family Entertainment	Each	£2,000	N
Gambling Act Licence: Annual Fee - Family Entertainment	Each	£750	N
Gambling Act Licence: Vary a Licence - Family Entertainment	Each	£1,000	N
Gambling Act Licence: Transfer a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Reinstate a Licence - Family Entertainment	Each	£950	N
Gambling Act Licence: Provisional Statement - Family Entertainment	Each	£2,000	N

Type of Fee	Unit of Charge	Charge per Unit	VAT
Gambling Act Licence: Application - Lottery Registration	Each	£40.00	N
Gambling Act Licence: Annual Fee - Lottery Registration	Each	£20.00	N

## Premises Licenses

Type of Fee	Unit of Charge	Charge per Unit	VAT
Premises Licenses Application - Rateable Value £1 - 4,300	Each	£100.00	N
Premises Licenses Application - Rateable Value £4,301 - 33,000	Each	£190.00	N
Premises Licenses Application - Rateable Value £33,001 - 87,000	Each	£315.00	N
Premises Licenses Application - Rateable Value £87,001 - 125,000	Each	£450.00	N
Premises Licenses Application - Rateable Value £125,001+	Each	£635.00	N
Premises Licenses Annual Fee - Rateable Value £1 - 4,300	Each	£70.00	N
Premises Licenses Annual Fee - Rateable Value £4,301 - 33,000	Each	£180.00	N
Premises Licenses Annual Fee - Rateable Value £33,001 - 87,000	Each	£295.00	N
Premises Licenses Annual Fee - Rateable Value £87,001 - 125,000	Each	£320.00	N
Premises Licenses Annual Fee - Rateable Value £125,001+	Each	£350.00	N

## Licensing Act 2003

Type of Fee	Unit of Charge	Charge per Unit	VAT
Lic Act 2003: Application for the grant or renewal of a personal licence	Each	£37.00	N
Lic Act 2003: Temporary event notice	Each	£21.00	N
Lic Act 2003: Theft, loss, etc. of premises licence or summary	Each	£10.50	N
Lic Act 2003: Application for a provisional statement where premises being built etc.	Each	£315.00	N
Lic Act 2003: Mandate for the release of information under the DPA	Each	£7.50	N
Lic Act 2003: Notification of change of name or address	Each	£10.50	N
Lic Act 2003: Application to vary licence to specify individual as premises supervisor	Each	£23.00	N
Lic Act 2003: Application for transfer of premises licence	Each	£23.00	N
Lic Act 2003: Interim authority notice following death etc. of licence holder	Each	£23.00	N
Lic Act 2003: Theft, loss etc. of certificate or summary	Each	£10.50	N
Lic Act 2003: Notification of change of name or alteration of rules of club	Each	£10.50	N
Lic Act 2003: Change of relevant registered address of club	Each	£10.50	N
Lic Act 2003: Theft, loss etc. of temporary event notice	Each	£10.50	N
Lic Act 2003: Theft, loss etc. of personal licence	Each	£10.50	N
Lic Act 2003: Duty to notify change of name or address	Each	£10.50	N

## Taxi Licensing

Type of Fee	Unit of Charge	Charge per Unit	VAT
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (new)	Each	£109.13	N
Taxi Licensing: Hackney Carriage Vehicles Licence - 6 months (renewal)	Each	£95.86	N
Taxi Licensing: Hackney Carriage Vehicles Licence - additional charge for unmet demand survey	Each	£220.55	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (new)	Each	£105.18	N
Taxi Licensing: Private Hire Vehicles Licence - 6 months (renewal)	Each	£91.97	N
Taxi Licensing: Private Operators Licence - Grant & Renewal	Each	£128.81	N
Taxi Licensing: Private Hire Driver's Licence - Grant (includes knowledge test)	Each	£222.74	N
Taxi Licensing: Private Hire Driver's Licence - Renewal	Each	£191.08	N
Taxi Licensing: Hackney Carriage Driver's Licence - Grant (includes knowledge test)	Each	£214.21	N
Taxi Licensing: Hackney Carriage Driver's Licence - Renewal	Each	£182.06	N
Taxi Licensing: Driver's Licence - Grant (both badges and knowledge test)	Each	£246.33	N
Taxi Licensing: Driver's Licence - Renewal (both badges)	Each	£214.18	N
Taxi Licensing: MOT Test	Each	£54.85	N
Taxi Licensing: Taxi Testing (not covered by normal MOT Test)	Each	£10.25	Inc.
Taxi Licensing: Subsequent Knowledge Tests	Each	£28.50	Inc.
Taxi Licensing: Full set of livery	Each	£39.56	N
Taxi Licensing: Rear plate- Flexi plate and buttons on renewal	Each	£6.08	N
Taxi Licensing: Replacement Rear plate incl. backing plate	Each	£10.46	N
Taxi Licensing: Replacement Documents	Each	£13.29	N
Taxi Licensing: Variation/Admin Charge	Each	£22.80	N



## Other Licensing Fees

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge Per Unit/ Grant Fee	VAT
Data Access Release	Each		£8.50	N
Motor Salvage Operators	Each		£112.00	N
Secondhand Goods Dealers – Shop premises	Each		£112.00	N
Secondhand Goods Dealers – Stalls	Each		£41.50	N
Scrap Metal Dealers – Collectors Licence	Each		£130.00	N
Scrap Metal Dealers – Site Licence	Each		£280.00	N
Sex Entertainment Venue	Each		£8,569.50	N
Sex Shop Licence	Each		£2,166.00	N
Small Society Lottery Licence – Grant	Each		£40.00	N
Small Society Lottery Licence – Renewal	Each		£20.00	N
Acupuncture. Tattooing. Ear Piercing, Microblading	Each		£180.00	N
Additional Tattooist at a premises	Each		£98.00	N
Commercial Animal Boarding – up to 10 Kennels	Each*	£178.00	£120.00	N
Commercial Animal Boarding- 11-25 Kennels	Each*	£178.00	£178.00	N
Commercial Animal Boarding- 26-50 Kennels	Each*	£178.00	£208.00	N
Commercial Animal Boarding- Over 50 Kennels	Each*	£178.00	£238.00	N
Home Boarding Licence	Each*	£178.00	£120.00	N
Day Care Licence – Domestic	Each*	£178.00	£120.00	N
Day Care Licence – Commercial	Each*	£178.00	£150.00	N
Breeding of Dogs (excludes vet fees)	Each*	£178.00	£120.00	N
Dog Home boarding	Each	£178.00	£120.00	N
Pet Sales Licence	Each*		£158.46	N

Type of Fee	Unit of Charge	Application Fee (non-refundable)	Charge per Unit/Grant Fee	VAT
Hiring of Horses (excludes vet fees payable on application)	Each*		£99.00	N
Horse Riding Establishments (excludes Vet Fees, payable on application)	Each	£208.00	£178.00	N
Exhibition of Animals	Each*	£178.00	£120.00	N
Dangerous Wild animals	Each	£178.00	£120.00	N
Home Boarder (Franchise) Arranger	Each	£178.00	£178.00	N
Zoo Licence	Each	£712.00	£1,069.00	N
Pet Shops	Each	£178.00	£178.00	N
Street Trading Consent: Grant	Each		Resident £440.50 Non-Resident £562.00	N
Street Trading Consent: Renewal	Each		Resident £440.50 Non-Resident £562.00	N
Street Trading Consent: Renewal	Each		£62.00	N
Variation to amending a Licence	Each		£59.00	N
Renewal fee	Each		Same as Above	N

\* License issued for a period of 1, 2 or 3 years dependent on the risk score

# Housing

Type Of Fee	Unit Of Charge	Application Fee	Grant Fee/Charge Fee	VAT
Housing Act 2004 Enforcement	Each	N/A	£400.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – up to 5 Occupants	Each (5-year licence)	£476.00	£356.00	N
Housing Act 2004 Houses of Multiple Occupation (HMO) Licence – above 5 Occupants	Each (5-year Licence)	£476.00 - + £59 per additional Occupant	£356.00 + £59 per additional Occupant	N
Housing Immigration	Each	N/A	£155.00	N
Variation to amending a licence	Each	N/A	£120.00	N

# Pest Control and Animal Welfare

## Pest Control

SERVICE	UNIT OF CHARGE	CHARGE	VAT
Rats and Mice (Domestic)	Per Visit	Free	N
Rodents (Commercial)	Per Visit	£60	N
Grey Squirrels	Per Visit	£104 + £21 per animal captured	N
Moles	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Bedbugs	N/A	Advice and Sign Posting only	N
Cockroaches	Per visit (including re-visits up to max of 3)	£60	N
Ants	Per visit (including re-visits up to max of 3)	£60	N
Fleas	Per visit (including re-visits up to max of 3)	£60	N
Wasps	Per visit (including re-visits up to max of 3)	£60	N
Cluster Flies	Per visit (including re-visits up to max of 3)	£60	N
Insect ID	Per Specimen	Free	N
Bumble Bee Nest removal and relocation	Per Nest	£60	N
Pest control building proofing work	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Camera Survey and/or smoke testing of drainage systems	Per Hour	Price on quotation based on £27.00 per 1/2 hour per officer/technician	N
Sale of Traps (supply only basis)	Per Item	£20 Rat trap (with box and key) £15 Mouse trap (with box and key) £5 Mouse trap (not boxed) £25 Flea traps	N

## Animal Welfare

Type of Fee	Unit of Charge	Charge per Unit	VAT
Dog Reclamation Fee (excludes kenneling fees)		£80.00	N
Stray Dog Fixed Penalty Charge		£88.57	N

# Community Centres

Type of Fee	Unit of Charge	Charge per Unit	VAT
Small Room	Per Hour	£10	Inc.
Large Room	Per Hour	£20	Inc.
IT Suite	Per Hour	£15	Inc.
Entire Centre	Per Hour	£30	Inc.
Licensed Party	Per Hour	£50	Inc.

**\*Community groups receive a 50% discount rate**

*Voluntary led group/activity that provides a benefit to the local community. Access would be free or low cost.*

*Could include but not limited to physical activity, peer support, life skills courses, training, children activities, family events, social activity etc.*

# Bereavement Services

## Cemeteries

Type of Fee	Unit of Charge	Charge per Unit	VAT
Exclusive Right of Burial	Each	£936.00	N
Interment Adult	Each	£676.00	N
Interment Child under 16	Each	No Charge	N
Interment Stillborn or age under one month	Each	No Charge	N
Interment in a burial chamber	Each	£188.00	N
Interment of cremated remains	Each	£156.00	N
Purchase of a burial chamber	Each	£1,318.00	N
Construction of a timber lined grave	Each	£156.00	N
Non-resident Charge	Each	+100%	N
Saturday Burial	Each	+50%	N
Family Ashes Plot	Each	£590.00	N
Garden of remembrance – plaque	Each	£104.00	N
Memorial: Headstones inclusive of first inscription	Each	£156.00	N
Memorial: additional inscriptions and refix	Each	£47.00	N
Memorial: tablet or vase, including inscription (Only permitted if no headstone to be erected.)	Each	£56.00	N
Garden of Remembrance: cremated remains	Each	£156.00	N
Other Cemetery Charges: Grave Marker	Each	£29.00	N
Other Cemetery Charges: Certificate of Burial	Each	£32.00	N
Other Cemetery Charges: Certificate of Transfer	Each	£32.00	N
Other Cemetery Charges: Copy Certificate	Each	£32.00	N
Other Cemetery Charges: Search fee	Each	£32.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Cemeteries	Each	£655.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Astley Park	Each	£861.00	N
Other Cemetery Charges: Memorial Bench (inclusive of plaque) - Yarrow Valley Country Park	Each	£420.00	N

# Land Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Standard search - basic LLC1 and CON29R	Each	£152.16	
LLC1 only	Each	£23.48	N
CON29 only	Each	£128.68	Inc.
Each additional parcel - LLC1 and CON29R (each)	Each	£14.91	Inc.
CON29 optional enquiry - CON290 no's 5-21 (each)	Each	£12.85	Inc.
CON29 optional enquiry - CON290 no 22		£33.37	Inc.
Additional written enquiries (each)	Each	£25.70	N
Each additional parcel of land on LLC1 only	Each	£2.06	N
Personal search - online	Each	£5.00	N
Personal search - Appointment only	Each	Free of Charge	

# Astley Hall

Prices available on request, please e-mail [Astley.hall@chorley.gov.uk](mailto:Astley.hall@chorley.gov.uk)



# Lancastrian Suite

Prices available on request, please e-mail [lancastrian@chorley.gov.uk](mailto:lancastrian@chorley.gov.uk)

# Markets

## Flat Iron Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£25.00	Inc.
3 x 3 Half Gazebo	Per Day	£20.00	Inc.
5 x 5 Vehicle Pitch	Per Day	£35.00	Inc.

## Food & Craft Street Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
3 x 3 Half Gazebo	Per Day	£20.00	Inc.

## Covered Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Peak Day (Tuesday & Saturday)	Per Day	£25.00	Inc.
Off Peak (Thursday & Friday)	Per Day	£22.50	Inc.
6 x 3 Double Gazebo	Per Day	£30.00	Inc.
3 x 3 Double Gazebo	Per Day	£20.00	Inc.

## Flea Market

Type of Fee	Unit of Charge	Charge per Unit	VAT
Monday (single table)	Per Day	£9.20	Inc.
Monday (additional tables)	Per Day	£6.80	Inc.

## Advertising

Type of Fee	Unit of Charge	Charge per Unit	VAT
A4 Snapshut (individual)	Per Month	£3.00	Inc.
A4 Snapshut (4 frames)	Per Month	£10.00	Inc.
Slatwall Panel	Per Week	£5.40	Inc.

## Other Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Registration Fee	Each	£5.00	Inc.
Licence Amendment Fee	Each	£5.00	Inc.
Build out Charge	Per m <sup>2</sup> per day	£1.15	Inc.
Transfer of licence fee	Each	£260.00	Inc.
Administration Fee (per letter)	Per Letter	£15.50	Inc.

# Parking

## Off- Street Parking Fees

	One Hour	Two Hours	Three Hours	Four Hours	All Day	VAT
Flat Iron	N/A	£1.00	2 hours max	2 hours max	2 hours max	Inc.
Short Stay	Free	N/A	£1.00	3 hours max	3 hours max	Inc.
Portland Street	Free	N/A	N/A	£1.00	4 hours max	Inc.
Long Stay	Free	N/A	N/A	£1.00	£3.50	Inc.

## Free Parking

	Monday to Friday	Saturday	Sunday	Bank Holiday
Flat Iron	After 5pm	After 5pm	After 5pm	All day but 2-hour max from 8am After 5pm
Short Stay	After 5pm	After 1pm	All Day	All Day
Portland Street	After 5pm	After 1pm	All Day	All Day
Long Stay	After 5pm	After 1pm	All Day	All Day

## Off –Street Parking Permits

Type of Fee	Unit of Charge	Charge per	VAT
Long-Stay Parking Permit	3 months	£90.00	Inc.
Long-Stay Parking Permit	6 months	£160.00	Inc.
Long-Stay Parking Permit	12 months	£300.00	Inc.

# Waste and Recycling

Type of Fee	Unit of Charge	Charge per Unit	VAT
Civic Amenity Collection (Bulky Waste including waste electrical items) - 1 item	1 item	£24.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 2 to 5 items	2 to 5 items	£48.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 6 items	6 items	£72.00	N
Civic Amenity Collection (Bulky Waste including waste electrical items) – 7 to 10 items	7 to 10 items	£96.00	N
Garden Waste Collection Service	Per bin per year	£37.50	N
New/Replacement/Additional Bins	Per bin	£32.00	N

## Other Fees and Charges

### Environmental Health

Type of Fee	Unit of Charge	Charge per Unit	VAT
Copy of EPA Public Register (Commercial)	Each	£71.50	Inc.
Provision of Environmental Information (Commercial) / Contaminated Land Enquiries	Each	£72.00	N
Environmental Permitting Regulations – Advisory Visit	Each	£203.92	Inc.

### RADAR Key

Type of Fee	Unit of Charge	Charge per Unit	VAT
RADAR scheme key	Each	£3.00	Inc.

### Allotments

Type of Fee	Unit of Charge	Charge per Unit	VAT
Allotment Rental	Per year	£63.80	N
Allotment Rental (half price concession OAP/Unemployed)	Per year	£31.90	N

## Council Tax and Business Rates

Type of Fee	Unit of Charge	Charge per Unit	VAT
Council Tax Administration - recovery admin costs for summons	Each	£58.00	N
Council Tax Administration - recovery admin costs for liability orders	Each	£31.50	N
Business Rates Administration - recovery admin costs for summons	Each	£58.00	N
Business Rates Administration - recovery admin costs for liability orders	Each	£31.50	N

## Pavement Café

Type of Fee	Unit of Charge	Charge per Unit	VAT
Pavement Cafe Licence (Highway Amenity Licence)	Each	£306.50	No
Pavement Cafe Licence renewal/transfer	Each	£251.50	No

## Geographical Information System (street naming)

Type of Fee	Unit of Charge	Charge per Unit	VAT
Naming a new street	Per street	£200.00	N
Renaming of street at resident's request	Per street	£100 + £25 per household	N
House naming and numbering - house name added/renamed	Per house	£50.00	N
House naming and numbering - development of 1-5 plots	Per plot	£40.00	N
House naming and numbering - development of 6-10 plots	Per plot	£35.00	N
House naming and numbering - development of 11-49 plots	Per plot	£30.00	N
House naming and numbering - development of 50+ plots	Per plot	£20.00	N
Changes to development after initial notification	Per plot	£40.00	N

## Football Pitches

Type of Fee	Unit of Charge	Charge per Unit	VAT
Junior Pitch (under 18's)	Per season	£220.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per season	£365.00	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per season	£230.00	Inc.
Junior Pitch (under 18's)	Per half season	£110.00	Inc.
Adult Pitch at Astley Park with changing facilities & showers	Per half season	£181.50	Inc.
Adult Pitch at King George's, Jubilee or Westway without changing	Per half season	£115.50	Inc.

# Legal Services

## Conveyancing – Freehold Property

Type of Fee	Unit of Charge	Charge per Unit	VAT
Sale of Land at Buyers Request	£102 for first £1,000 of consideration plus 3% of consideration thereafter subject to a minimum of £326.50	£326.50	N
Deed of Covenant at third party request	5% of consideration subject to minimum of £326.50	£326.50	N
Deed of Grant at third party request	5% of consideration subject to minimum of £326.50	£326.50	N

## Mortgage Administration and Production Fee

Type of Fee	Unit of Charge	Charge per Unit	VAT
Redemption on early repayment (more than 12 months unexpired)	Each	£326.50	N
Redemption on expiry of term	Each	£108.50	N

## Landlord and Tenant (Commercial)

Type of Fee	Unit of Charge	Charge per Unit	VAT
New Lease – Council as Landlord	10% of annual rental subject to minimum of £544	£544	N
Lease Renewal	Each	£272	N
Rent Review	Each	£108.50	N
Licence to Assign, Sub-Let, Carry Out Alterations, Other Consents	Each	£326.50	N
Notices - General	Each	£108.50	N
Registration of New Lessees	Each	£108.50	N
Agreement to / Deed of Surrender at Tenant's request	Each	£326.50	N
Deed of Variation	Each	£326.50	N

Rectification for shared mistake	Each party to bear their own costs	N/A	N
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### Other Legal Agreements

Type of Fee	Unit of Charge	Charge per Unit	VAT
Section 106 Agreement – Public Open Space	Each	£544	N
Section 106 Agreement – Affordable Housing	Each	£816	N
Section 106 Agreement – Public Open Space and Affordable Housing	Each	£1,088	N
Non-Standard Section 106 Agreement	Chargeable at Hourly Rate of £106.50 per Hour	£106.50	N
Supplementary Section 106 Agreement/Deed of Variation	Each	£326.50	N

### Statutory Orders

Type of Fee	Unit of Charge	Charge per Unit	VAT
Footpath Diversion Orders – no public inquiry	Advertising plus £1,530		N
Footpath Diversion Orders which entail an inquiry	To be assessed in each case		N

### Miscellaneous Legal Charges

Type of Fee	Unit of Charge	Charge per Unit	VAT
Photocopying of Deeds	Access Fee	£27	N
Other Copying	Per Page	£0.22	N
Sealing Fee	Each	£54	N

### VAT Key

VAT	Unit of Charge
N	Non-Business – no VAT charged
E	Exempt – no VAT charged
Inc.	The fee includes VAT