

Chorley Self Build and Custom Build Register

What is the purpose of the Register?

The Government wants to enable more people to build or commission their own home. This register will provide an indication of the demand for self build and custom build from applicants who are seeking to acquire serviced plots of land in Chorley.

The specified requirements for a serviced plot of land is that the plot has

- Access to a public highway and
- Connections for electricity, water and waste water

The register will allow the Council to work to develop a range of suitable sites for development.

The register does not replace a requirement for planning permission and plots will be provided at market value.

What is self build and custom build?

Self build usually means that you are directly involved in organising the design and construction of your new home.

Custom build usually means working with a specialist developer to help you deliver your home.

There may be some overlap between the two for example some custom build developers offer the option of a serviced plot where you can design and build your own home as part of a larger scheme.

Guidance on How to Apply for entry in the Register

You can apply to Chorley Council for entry in the register. If you are an individual complete **Form 1**. If you are a member of an association complete **Form 2**.

An “association” means an association of individuals and includes a body corporate on behalf of an association of individuals.

You will need to fulfil the eligibility criteria as an individual or as an association if each member of the association meets all the eligibility requirements below:

- (a) aged 18 or over;
- (b) a British citizen, a national of an EEA State other than the United Kingdom or a national of Switzerland; and
- (c) seeking (either alone or with others) to acquire a serviced plot of land in Chorley’s area to build a house to occupy as that individual’s sole or main residence.

In order to comply with a) and b) the Authority will need to see documentary evidence to confirm that you are aged 18 and over and that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland. This list of possible documents you may provide is enclosed on the form. You can provide this information to us in one of the following ways:

By Email

Print, complete and scan the pdf form. Provide a copy of the documents that you need to send to us (these documents will need to be certified by a solicitor or the post office) and send them by email to: planning.policy@chorley.gov.uk

By Post

Print and complete the pdf form. Provide a copy of the documents you need to send to us (these documents will need to be certified by a solicitor or the post office) and post them back to us. **Please do not send original documents.**

Our address is:

Policy and Design Team
Chorley Council
Civic Offices
Union Street
Chorley
PR7 1AL

In Person

Print, and complete the pdf form and bring the documents you need to provide us with, to our Union Street office above. We will copy the documents for you, and you can take the originals away.

Forms 1 and 2 ask you to enter some detailed information about your current circumstances as well as details including the size, location, timescale and design of the home you would like to build.

If you need any assistance please contact us: 01257 515151 or email planning.policy@chorley.gov.uk

How will you know if you are Eligible for Entry on the Register?

Once you have submitted a completed application for entry in the register the Council must determine this application within 28 days of the date that the application was received.

If you are eligible for entry in the register the Council will make an entry in the register and notify you giving you a unique reference number.

If the Council determines an applicant is not eligible for entry in the register we must notify you and give reasons. All notification by the Council will be sent within 28 days of the date of determination of your application.

Applying to Amend an Entry in the Register?

An individual or association entered in the register can apply to amend this entry. Please contact planning.policy@chorley.gov.uk to amend an entry giving your register reference number. The Council will amend your entry within 28 days of receiving this request.

Applying to Remove an Entry in the Register?

An individual or association entered in the register can apply to remove an entry on the register. Please contact planning.policy@chorley.gov.uk to remove an entry giving your register reference number. The Council will remove your entry within 28 days of receiving this request.

Privacy

Your personal information will be treated as confidential. We will only publish details of the name and address of the individual; the name and address of the association; the name and address (if different from that of the association) of the lead contact and the number of serviced plots of land the members of the association are seeking to acquire.

Form Checklist

Chorley Council will need to see documentary evidence to confirm that you are aged 18 and over and that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland.

Please do not forget to include copies of documents (these will need to be certified by a solicitor or the post office) showing your eligibility to be included on the register.

Thank you

Chorley Self Build and Custom Build Register

Form 1: About You - Applying as an Individual

Q1. Your Contact details (applying as an Individual)

First name:

Surname:

Telephone Number:

Email Address:

Q2. Your Address details (applying as an Individual)

Number:

Address Line 1:

Address Line 2:

Town/Village/City:

Postcode:

Q3. Date of Birth: To confirm that you are aged 18 or over please tick and provide a copy of one of the following:

Primary Identification Documents	
<input type="checkbox"/> Passport	<input type="checkbox"/> UK-issued biometric resident permit
<input type="checkbox"/> UK photo driving licence	<input type="checkbox"/> Northern Ireland electoral ID card
<input type="checkbox"/> EEA Identity card	<input type="checkbox"/> Birth certificate

Q4. Nationality: To confirm that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland please tick and provide a copy of one of the following:

Primary Identification Documents	
<input type="checkbox"/> Passport	<input type="checkbox"/> UK-issued biometric resident permit
<input type="checkbox"/> UK photo driving licence	<input type="checkbox"/> Northern Ireland electoral ID card
<input type="checkbox"/> EEA Identity card	

Q5. Are you seeking (either alone or with others) to acquire a serviced plot of land in Chorley to build a house to occupy as your individual's sole or main residence?

Yes

No

Q6. If you do not live here what is your connection to Chorley? Please tick all that apply.

Lived in Chorley before

Employed in Chorley

Have relatives in Chorley

Retiring to Chorley

Other Please state:

Location – Where would you like to Build in Chorley?

Q7. Which parish or settlement would you be interested in a self build or custom build project? Please tick up to 3 box locations.

<input type="checkbox"/> Chorley	<input type="checkbox"/> Bretherton	<input type="checkbox"/> Croston	<input type="checkbox"/> Heath Charnock	<input type="checkbox"/> Ulmes Walton
<input type="checkbox"/> Adlington	<input type="checkbox"/> Brindle	<input type="checkbox"/> Cuerden	<input type="checkbox"/> Heskin	<input type="checkbox"/> Wheelton
<input type="checkbox"/> Anderton	<input type="checkbox"/> Charnock Richard	<input type="checkbox"/> Eccleston	<input type="checkbox"/> Hoghton	<input type="checkbox"/> Whittle Le Woods
<input type="checkbox"/> Anglezarke	<input type="checkbox"/> Clayton Le Woods	<input type="checkbox"/> Euxton	<input type="checkbox"/> Mawdesley	<input type="checkbox"/> Withnell
<input type="checkbox"/> Astley Village	<input type="checkbox"/> Coppull	<input type="checkbox"/> Heapey	<input type="checkbox"/> Rivington	

Type of Scheme

Q8. What setting would you be interested in? Please tick one box.

Single plot

Plot on a larger scheme

Community/collective self build

Type of Property

Q9. What type of property are you interested in? Please tick one box.

Terraced

Semi Detached

Detached

Bungalow

Q10. How many people are in your household? Please add a number in the box.

Household Number

Q11. Which of the following parking options would you require? Please tick all that apply

- No parking space required Space for one car
 Space for two cars A garage

Q12. How much outside space is required? Please tick one box.

- No outside open space Home and a small garden
 Home and a large garden

Q13. How long would it take for you to start on site if a serviced plot became available? Please tick one box.

- Under 6 months 6- 12 months 12 – 18 months
 18 – 24 months over 24 months

Q14. Are you on any other housing register?

Yes No

Please give details:

Chorley Self Build and Custom Build Register

Form 2. About You: Applying as an Association

An “association” means an association of individuals and includes a body corporate on behalf of an association of individuals.

At Q15 to Q18 you will need to complete an additional form for each member of the association including their name, address, and provide documentation to provide their date of birth and nationality.

Q1. Your Contact details (if applying as an Association)

Name of Association:

Address Number:

Address Line 1:

Address Line 2:

Town/Village/City:

Postcode:

Q2. Name of Lead Contact

First name:

Surname:

Telephone Number:

Email Address:

Address of Lead Contact (if different from the address of the association)

Address Number:

Address Line 1:

Address Line 2:

Town/Village/City:

Postcode:

Q3. Date of Birth of Lead Contact: To confirm that you are aged 18 or over please tick and provide a copy of one of the following:

Primary Identification Documents	
<input type="checkbox"/> Passport	<input type="checkbox"/> UK-issued biometric resident permit
<input type="checkbox"/> UK photo driving licence	<input type="checkbox"/> Northern Ireland electoral ID card
<input type="checkbox"/> EEA Identity card	<input type="checkbox"/> Birth certificate

Q4. Nationality of the Lead Contact: To confirm that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland please tick and provide a copy of one of the following:

Primary Identification Documents	
<input type="checkbox"/> Passport	<input type="checkbox"/> UK-issued biometric resident permit
<input type="checkbox"/> UK photo driving licence	<input type="checkbox"/> Northern Ireland electoral ID card
<input type="checkbox"/> EEA Identity card	

Q5. Lead Contact: Are you seeking (with others) to acquire a serviced plot of land in Chorley to build a house to occupy as your individual's sole or main residence?

Yes No

Please answer the following questions as an Association

Q6. How many serviced plots in Chorley are members of the association seeking to acquire?

Number of serviced Plots:

Q7. If you do not live here what is your connection to Chorley? Please tick all that apply.

Lived in Chorley before

Employed in Chorley

Have relatives in Chorley

Retiring to Chorley

Other Please state:

Location – Where would you like to Build in Chorley?

Q8. Which parish or settlement would your association be interested in a self build or custom build project? Please tick up to 3 box locations.

<input type="checkbox"/> Chorley	<input type="checkbox"/> Bretherton	<input type="checkbox"/> Croston	<input type="checkbox"/> Heath Charnock	<input type="checkbox"/> Ulnes Walton
<input type="checkbox"/> Adlington	<input type="checkbox"/> Brindle	<input type="checkbox"/> Cuerden	<input type="checkbox"/> Heskin	<input type="checkbox"/> Wheelton
<input type="checkbox"/> Anderton	<input type="checkbox"/> Charnock Richard	<input type="checkbox"/> Eccleston	<input type="checkbox"/> Hoghton	<input type="checkbox"/> Whittle Le Woods
<input type="checkbox"/> Anglezarke	<input type="checkbox"/> Clayton Le Woods	<input type="checkbox"/> Euxton	<input type="checkbox"/> Mawdesley	<input type="checkbox"/> Withnell
<input type="checkbox"/> Astley Village	<input type="checkbox"/> Coppull	<input type="checkbox"/> Heapey	<input type="checkbox"/> Rivington	

Type of Scheme

Q9. What setting would your association be interested in? Please tick all that apply.

- Single plots Plots on a larger scheme Community/collective self build

Type of Property

Q10. What type of properties are your association interested in? Please tick all that apply

- Terraced Semi Detached Flat/apartment
 Detached Bungalow

Q11. Please indicate how many people are in each household?

Household 1	<input type="text"/>	Household 4	<input type="text"/>	Household 7	<input type="text"/>
Household 2	<input type="text"/>	Household 5	<input type="text"/>	Household 8	<input type="text"/>
Household 3	<input type="text"/>	Household 6	<input type="text"/>	Household 9	<input type="text"/>

Q12. Which of the following parking options would you require? Please tick all that apply.

- No parking space required Space for one car
 Space for two cars A garage

Q13. How much outside space is required? Please tick all that apply.

- No outside open space Home and a small garden
 Home and a large garden

Q14. How long would it take for your association to start on site if serviced plots became available? Please tick one box?

- Under 6 months 6- 12 months 12 – 18 months
 18 – 24 months over 24 months

Q15. Are you on any other housing register?

Yes No

Please give details:

Additional Form for Each Member of the Association

Please fill in an individual form for each member of the association

Q15. Name and Address

First name:

Surname:

Address Number:

Address Line 1:

Address Line 2:

Town/Village/City:

Postcode:

Q15. Name and Address

First name:

Surname:

Address Number:

Address Line 1:

Address Line 2:

Town/Village/City:

Postcode:

Q16. Date of Birth To confirm that you are aged 18 or over please tick and provide a copy of one of the following:

Primary Identification Documents

- | | |
|---|--|
| <input type="checkbox"/> Passport | <input type="checkbox"/> UK-issued biometric resident permit |
| <input type="checkbox"/> UK photo driving licence | <input type="checkbox"/> Northern Ireland electoral ID card |
| <input type="checkbox"/> EEA Identity card | <input type="checkbox"/> Birth certificate |

Q16. Date of Birth To confirm that you are aged 18 or over please tick and provide a copy of one of the following:

Primary Identification Documents

- | | |
|---|--|
| <input type="checkbox"/> Passport | <input type="checkbox"/> UK-issued biometric resident permit |
| <input type="checkbox"/> UK photo driving licence | <input type="checkbox"/> Northern Ireland electoral ID card |
| <input type="checkbox"/> EEA Identity card | <input type="checkbox"/> Birth certificate |

Q17. Nationality To confirm that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland please tick and provide a copy of one of the following:

Primary Identification Documents

- | | |
|---|--|
| <input type="checkbox"/> Passport | <input type="checkbox"/> UK-issued biometric resident permit |
| <input type="checkbox"/> UK photo driving licence | <input type="checkbox"/> Northern Ireland electoral ID card |
| <input type="checkbox"/> EEA Identity card | |

Q17. Nationality To confirm that you are a British Citizen, a national of an EEA State other than the United Kingdom, or a national of Switzerland please tick and provide a copy of one of the following:

Primary Identification Documents

- | | |
|---|--|
| <input type="checkbox"/> Passport | <input type="checkbox"/> UK-issued biometric resident permit |
| <input type="checkbox"/> UK photo driving licence | <input type="checkbox"/> Northern Ireland electoral ID card |
| <input type="checkbox"/> EEA Identity card | |

Q18. Are you seeking (with others) to acquire a serviced plot of land in Chorley to build a house to occupy as your individual's sole or main residence?

Yes No

Q18. Are you seeking (with others) to acquire a serviced plot of land in Chorley to build a house to occupy as your individual's sole or main residence?

Yes No